STATE 8 HEADINGS JOBS

1. Marketing Manager
2. Fashion Designer
3. Electrician
4. Executive Chef
5. Receptionist
6. Police Officer
7. Automotive Engineer
8. Tour Guide

A. This job deals with investigation of crimes and traffic accidents. Duties normally consist of patrol and traffic activities in the city on an assigned shift in a patrol car, on a bicycle, or on foot and answering calls for service. Work involves an element of personal danger so employees must be physically fit and exercise individual judgment and discretion in meeting emergencies.

B. The duties of this job include estimating food consumption and purchasing food as well as selecting and developing recipes. You may have to cook selected items or for select occasions. You will directly supervise kitchen personnel with responsibility for hiring, discipline, performance reviews and initiating pay increases. The ability to manage in a diverse environment with focus on client and customer services is essential to success in this role.

C. Work involves creating original garments or garments that follow well-established trends. Job tasks include drawing patterns for articles designed and cutting material according to patterns. You will also have to provide sample garments to agents and sales representatives, and arrange for showings of sample garments at sales meetings or fashion shows. You are required to visit textile showrooms to keep up to date with the latest fabrics.

D. The following job description shows the common responsibilities for this occupation. You will have to install, maintain, and repair electrical wiring, equipment, and fixtures. You must ensure that work is in accordance with relevant codes. You may be required to install or service street lights, intercom systems, or electrical control systems. You will definitely never be unemployed.

E. This is a job which requires you to be tactful and to stay calm under pressure. You will have to deal with the problems and needs of holidaymakers but you will also have to know the area you are working in and plan trips and

tours that will please everyone. The perks include free travel and living abroad. However, you'll have to go where your company sends you.

F. This is a person who directly supervises people in an organisation. He or she spends a great deal of time communicating, coordinating and making decisions affecting the daily operation of their organisation. Work involves conducting surveys on current and new product concepts as well as developing pricing strategy for the organization which will result in the greatest share of the market over the long run.

G. To perform the job successfully, you should be able to respond promptly to customer needs and to requests for service and assistance. You also have to be efficient and careful in order to do your work quickly and accurately. The duties of this job include receiving callers at establishment, typing correspondence, reports and other documents, making appointments and answering enquiries.